

Contact Name
Provider Number - Provider Name
Address

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ATTENTION REQUIRED: Initial Request for HOP QDRP Medical Record Documentation

The Centers for Medicare and Medicaid Services (CMS) requires hospitals to send paper copies of medical record documentation for cases selected for data validation under the Hospital Outpatient Quality Data Reporting Program (HOP QDRP). Cases selected for validation may include non-Medicare and Medicare cases.

Edaptive is under contract with CMS as the Clinical Data Abstraction Center (CDAC) to perform clinical data abstraction for data validation; documentation for cases selected for validation by CMS is to be sent to Edaptive. Edaptive is highly committed and sensitive to the need for protecting the security of personal health information (PHI) and has implemented electronic, physical and technical safeguards to prevent unauthorized use or disclosure of PHI. Information regarding the CDAC abstraction process, including medical record confidentiality and security arrangements is available the www.QualityNet.org web site.

Enclosed you will find the following:

1. A listing of the medical records selected by CMS for abstraction of clinical data
2. Cover sheet for each medical record selected
3. Federal Express air bill
4. Instructions for supplying the information

Please submit a complete copy of the outpatient medical record related to the listed encounter dates; include the Medicare Attestation sheet/form as applicable. The cover sheet provided should be placed on the top of each medical record prior to shipment.

The cover sheet for each record contains a line for the total number of pages in the medical record. This information is required to calculate your reimbursement for copying costs. If the total number of pages is not provided on each cover sheet, the hospital may not be reimbursed for the copying costs.

The shipment should include the individual medical records and a copy of the case listing. A Federal Express air bill is provided to facilitate shipment. Requested documentation not received by Edaptive within 45 calendar days of this original request is not eligible for validation and will not be abstracted. Failure to submit requested documentation for abstraction and validation for receipt by Edaptive within 45 calendar days of the original request under CMS' initial HOP QDRP validation may result in the hospital failing this program requirement.

To avoid ineligibility for validation and abstraction of medical records due to late or non-submission, the medical records requested from your hospital must be RECEIVED by Edaptive within 45 calendar days of the date of this letter.

Submission extensions beyond the 45 calendar day deadline are not allowed.

A listing of all cases selected for validation including all available patient identifiers can be accessed on My QualityNet for any user who has the HOP QDRP Feedback Reports role. This listing can be found on the www.QualityNet.org web site. Sign into the secure area of My QualityNet and then access Reports: Run; Report Category: HOP QDRP Validation Reports, Case Selection Report. Note: This report is not available until 7-10 days after the date on this Medical Record Documentation Request.

If you have any questions regarding the case listing, the cover sheets, the page counts required, or the shipping instructions, please contact our Operations Department at (717) 718-1230 ext: 201. If you have any questions regarding Edaptive's role in the data abstraction process, please contact FMQAI at (866) 800-8756.

Enclosures